



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: All Staff
FROM: Public Works Plan Review Team
DATE: November 24, 2025
SUBJECT: BL-25-00021 Grayson

ACCESS	1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access. 2. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses. 3. KCC Title 12.04.07.060 requires a minimum 30' easement for a shared residential driveway. 4. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards. In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application.(RC) OF NOTE: Parcel 424834 with home to retain address of 701 Wilson Creek Road at time of recording.
ENGINEERING	Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)
SURVEY	As the application does not contain a survey map, comments are reserved until final. (JT)
TRANSPORTATION CONCURRENCY	No transportation concurrency management requirement for this project. (RC)
FLOOD	Parcels 424834 and 454834 are not mapped within the FEMA identified special flood hazard area (1 percent annual chance flood zone). A floodplain development permit is not required. (SC)
WATER MITIGATION/ METERING	No comments. (SC)

AIRPORT	No Comment. (RC)
----------------	------------------

Please contact Kittitas County Public Works (509) 962-7523 with any questions.